



MISSION

To identify solutions to the economic crisis we can collectively support;
To enhance the image of Hartford public service workers; and
To impact upcoming elections in the city.

May 11, 2009

Operations, Management and Budget Committee
CITY OF HARTFORD, COURT OF COMMON COUNCIL
550 Main Street, Room 208
Hartford, CT 06103

Re: Hartford Public Services Coalition Data/Information Requests

1. In an April 30, 2009 letter to HPSC Union Presidents, the Mayor requested \$30,800,100 in cuts from the Coalition, 62% of which should come from personnel and benefit cost cuts. Please explain how the \$30.8 million was derived by the Administration, and detail specifically the reduction in services/benefits that would result to taxpayers and employees.
2. Provide a detailed listing of all operational and capital costs in the 2009-2010 budget for 311 services.
3. Provide a copy of the Third Quarter 2008-2009 report.
4. Provide a detailed listing of insurance costs for all Departments and Board of Education for budget year 2009-2010, similar to that included in Exhibit A in recent Quarterly Reports.
5. Provide a detailed listing of actual BOE expenditures for fiscal 2008-2009 YTD, through the most recent month available.
6. Provide a detailed listing of payments (principal and interest) on the \$4.8 million "loan" made to the BOE for fiscal 2008-2009 YTD, and Budgeted for fiscal 2009-2010.
7. Provide a listing of requests/proposals for stimulus or federal funding to supplement and/or substitute for City operational or Capital costs included in the 2009-2010 budget.
8. Provide a listing of all vehicles and the position of the individual to which they are assigned. Highlight those positions which are "On Call or Standby". Provide a copy of vehicle use regulations.



9. For fiscal 2008-2009 provide a listing of City supplied cell-phones and positions to which they are assigned. Detail YTD 2008-2009 cost and 2009-2010 budgeted expense.
10. For fiscal 2008-2009 provide a listing of City credit cards/P-cards and positions to which they are assigned. Detail YTD 2008-2009 costs by card and 2009-2010 budgeted expense
11. Provide a roster of all City positions and base wage for fiscal 2008-2009. Highlight positions budgeted but not filled.
12. Provide a roster of all BOE positions and base wage for fiscal 2008-2009. Highlight positions budgeted but not filled.
13. Provide a calculation of benefits overhead (benefits loader) that should be added to wages to recognize related costs of insurance and pension, for budgeting purposes.
14. Provide a job description/specification for Administrative Operations Manager. If the specification varies by Department, provide a copy for each Department where there is an incumbent.
15. Provide a detailed listing of all consultant services budgeted for fiscal 2009-2010. Include outside legal services in list. Detail term of contract, annual cost, and purpose of consultant.
16. Provide a detailed listing of "payments to outside agencies" by Department budgeted for fiscal 2009-2010. Include detailed list of providers. Detail term of contract, annual cost, and purpose of service.
17. Provide listing of all contractual wage increases, by Department budgeted for fiscal 2009-2010 and projected for 2010-2011. Breakout increments from general wage increases. Provide data by fiscal year and annualized. Include BOE separately.
18. Detail actual 2008-2009 costs and services requested and performed by McGregor Investigators, Integrated Security or related Companies. Provide budgeted 2009-2010 amounts for similar services.
19. Detail the 2009-2010 expenditures and projected tax recoveries projected in the budget for Tax Serv.
20. Provide a calculation of the revenue loss resulting from the reduction of the 2009-2010 budget tax collection rate to 93.30 from the average collection rate from 1997-2006 of 96.14.

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21. Provide a detailed listing of “Other Tech & Prof Service” by Department budgeted for fiscal 2009-2010. Include detailed list of providers. Detail term of contract, annual cost, and purpose of service.
22. For fiscal 2008-2009 provide YTD actual and projected year-end BOE expenses for MHIS service and employee costs.
23. Specifically referencing the appropriate sections of the BOE fiscal 2009-2010 budget, provide a detailed breakout of BOE expenses for MHIS service and employee costs.
24. Detail all “contingency” funding included in the 2009-2010 BOE budget. What is its purpose? Does an unallocated appropriation for “contingency” comply with the Charter’s balanced budget provisions?
25. Provide a detailed explanation of the \$2,150,802 included for “Client Server Technology” in the Non-Operating Department expenses for fiscal 2009-2010. Why are this not included in the MHIS budget?
26. Provide a specific breakout of Utility cost included in the Non-Operating department expenses for fiscal 2009-2010. Detail electricity, gas, water etc, separately.
27. Identify legislative initiatives at the State Capitol and in Congress that the coalition can mutually support.

Please refer any questions to the HPSC budget consultant, Mr. John B. O’Connell at 860/953-4104 or send e-mail to jboccom@comcast.net.

The Hartford Public Services Coalition's members are represented by:

- *City of Hartford Professional Employees Association, CSEA SEIU Local 2001
President Elizabeth Kavanah*
- *Council 4 AFSCME Local 1716
President Clarke King*
- *Council 4 AFSCME Local 566
President Levey Kardulis*
- *Hartford Municipal Employees Association
President Rhonda Moniz-Carroll*
- *Hartford Police Union
President Richard Rodriguez*
- *Hartford School Crossing Guards Association
President Donna Thompson-Daniels*
- *Hartford Small Business and Taxpayer Alliance
Secretary John O'Connell*